

# 1on1 Tools (Techy Stuff)

## Read and Write Restrictions:

Most newer computers have Read+Write restrictions in place for certain file folders. The "1on1" program needs to "write" data to a very specific sub-folder called "C:\program files \ 1on1 \ 1on1fi \ tables". It does not affect any other file folders. To implement this, please do the following for each computer utilizing any of the "1on1 Tools":

- Using "My Computer" (or "Computer" on Windows 7), please go to the following file folder: "C:\program files \ 1on1 \ 1on1fi \ tables"
- Right-click on the above folder and select "Properties"
- You should see 4 tabs at the top of the screen that appears. Click on "Security"
- In the top window, scroll down and click on the "Users" group name (or profile)
- In the bottom window, scroll down and click the box so that this subfolder has "Write" permissions
- Optional: you may want to do the above for all other group names (profiles) as well.
- Click "OK" or "Save" until you have closed the above file folder window

If this file folder is "Write" restricted, and you do not perform the above procedure, you will receive an error message saying that the data could not be downloaded (or that the file is read-only).

---

## Virtual File Folders:

If the above procedure doesn't work, then we need to also copy the same files to a different location (MS Windows Vista and Windows 7 store some files in hidden folder locations):

"C:\Users\{(user name here)}\AppData\Local\VirtualStore\Program Files\1on1\1on1fi\tables"

Note: the reference (user name) means the name of your Windows login

If you do not see the "AppData" folder, then you must "unhide" it:

- Open "Computer" (also called "My Computer" on some systems)
- On the left-hand window, click on "C:\Users\{(user name here)}"
- At the top of the window, click on "Tools", then "Folder Options"
- note: Windows7: "Organize", then "Folder and Search Options"
- Another window will open: click "View"
- note: if you don't see "View", push the "ALT" button once
- About 7 to 10 lines down will be "Hidden Files and Folders"
- Click the option to "Show Hidden Files and Folders"
- Click "OK" a few times, then close the window

---

Note: [Windows7](#) will sometimes require you to SAVE a file on your computer BEFORE you can install it (such as the 1on1 enhancements and spec files). Just save the appropriate file to your PCs desktop, then double-click on it to install (delete these files afterwards).

ERAccess has removed the yellow pencil at the top of ERA:

If you need to add the shortcut icon (yellow pencil icon) at the top of the ERA screen to download data: Right-click above the blue part of your ERA screen (in an open gray area). Left-click on the option for "Queries".

ERAccess has removed the 1on1 Queries (next to the yellow pencil):

ERAccess may (or may not) require changing your Queries folder. If your queries are not present, then they are probably in the previous ERALink32 folder. You can change the folder by doing the following within ERAccess: Click Setup / Applications / Folders. Then scroll down and click Queries, then Modify. Click Browse Folders. Change the folder location to "my documents \ eralink32 \ queries".

Please let us know if you have any questions.

---