

# Sending Us Your Data Files

For privacy reasons, we do not store your data files when you download your data from your DMS (dealer management system). Your data stays within your organization. On occasion, dealerships will request us to create a custom report or fix a problem. When this happens, we will request that you send us a current data file. Your data will be kept secure.

If you need to send us data, please do the following:

- Open your email program and send an email to [davidhiggins999-1@yahoo.com](mailto:davidhiggins999-1@yahoo.com).
- Click to option to attach files.
- Click "Browse" or "Look In" (depends on your particular email program).
- Select the folder "c:\users\public\documents\1on1\sales\data" (note: If you store the data on a server, please consult your IT person to identify the location of the data files).
- Select and attach the following data files:
  - 1on1fi1a.csv
  - 1on1heat\_acc.csv
  - 1on1Src01.csv
  - 1on1Src02.csv
  - 1on1Src1and2J.csv
- Briefly explain the nature of the problem so we may quickly identify the cause and provide a solution.
- Send the email to us.

Please let us know if you have any questions.